

Fire and Risk Management Services

Risk Assessment Form

Assessor: Nick O'Sullivan Jamie Anderson-Kirby	Date: 4th April 2022	Activity: People with respiratory infections inc. COVID-19 or a Positive test result. Operational Guidance.	Location: <u>Gateway Federation Gorsley Goffs Primary School, Lea C.E. Primary School and Lea Pre School.</u>
Standard of dress for activity (if relevant):		PPE required: Disposable Gloves, Aprons, Face masks, Fluid Resistant (Type IIR) Face Masks, Goggles or Face Shields for supporting a pupil or staff members displaying COVID19 symptoms until they are collected.	Other equipment used during activity: Cleaning & disinfectant products.
Persons exposed (please tick):	Employees ☒	Pupils ☒	Public ☐
	Others ☒	Expectant Mothers ☐	
Hazards Identified – Guidance Note: Look at the activity and identify hazard(s), tick if present and significant . If unsure, class as significant. Remember, whenever possible assessments should be carried out as a GROUP activity. The assessment should ignore trivia and everyday hazards. Blank/empty boxes should be used when hazards not mentioned are present.			
Physical Injury Hazards		Physical Agents and Hazardous Substances	
Hit by moving vehicles		Hazardous substances	
Contact with moving part of a machine		Micro organisms	☒
Hit by moving materials/substances i.e., saliva		Ionising radiation	
Fall(s) from height		Noise	
Slips, trips and falls from the same level		Pressure systems	
Contact with/ use of live electrical equipment		Ultraviolet light	
Contact with cold objects		Lasers	
Contact with hot objects		Flammable liquid/solids	
		Miscellaneous	
		Display Screen Equipment	
		Hot work/fire hazards	
		Vibration	
		Restricted Access	
		Manual handling	
		Lone working	
		Confined spaces	
		Waste produced by activity	

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Contact with sharp objects		Extremes of Temperature		Stress	✓
Impact with objects				Posture	
Physical attack					
Finger "nips"					

Activity/Task/ Risk From	Hazard	Persons at Risk	Existing Control Measures	S	L	R	Res	Further Control Measures required	Date further measures completed by
Respiratory infections including COVID-19 related issues.	1. Spread of respiratory infections including corona virus to & within School community; 2. Cross infection.	Pupils/ Staff/ Visitors	1. There is no longer a legal requirement for people with COVID-19 infection to self-isolate, however School Management, staff and parents are aware that if you have any of the main symptoms of COVID-19 or a positive test result, the public health advice is to try & stay at home and avoid contact with other people; 2. The symptoms of COVID-19, flu and common respiratory infections include: a) Continuous cough; b) High temperature, fever or chills; c) Loss of, or change in, your normal sense of taste or smell; d) Shortness of breath; e) Unexplained tiredness, lack of energy;	3	3	9	M	1. If School has an outbreak in the School setting or in a local area, the local Director of Public Health may advise that some control measures e.g., face coverings should be reintroduced as a temporary measure; 2. In most cases, parents and carers will agree that a pupil with symptoms should not attend the School, given the potential risk to others. If a parent/ carer insists on a pupil attending, School Management will take the decision to refuse the pupil if, in our reasonable judgement, it is necessary to protect other pupils and staff from possible	

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			f) Muscle aches or pains that are not due to exercise; g) Not wanting to eat or not feeling hungry; h) Headache that is unusual or longer lasting than usual; i) Sore throat, stuffy or runny nose; j) Diarrhoea, feeling sick or being sick; 3. If Staff or pupils are feeling unwell with these symptoms above, they are recommended to get plenty of rest and to drink water to keep hydrated. They (Staff & Parents) can use medications such as paracetamol to help with the symptoms. Antibiotics are not recommended for viral respiratory infections because they will not relieve symptoms or speed up recovery; 4. If Staff members have a positive COVID-19 test result, it is very likely that they have COVID-19 even if they do not have any symptoms. Many people				infection with COVID-19; 3. Staff members will be made aware of this Risk Assessment and will be encouraged to share any concerns in order to reduce workplace stressors; 4. School Management have an Outbreak Management Plan to assist them if they are advised to take extra 'stepping up' measures to help break chains of transmission.; Outbreak Management plan is in place and has been used by Gateway Federation at both school sites during the pandemic. 5. School Management recommend all school staff and eligible pupils take up the offer of a vaccine; 6. It can be difficult for Nursery Classes/ Pre-School groups to know when to seek help if a young child is unwell. If those establishments	
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			with COVID-19 will no longer be infectious to others after 5 days. If a Staff member has a positive COVID-19 test result, Government advice is to try to stay at home and avoid contact with other people for 5 days after the day they took their test. At the end of this period, if they have a high temperature or feel unwell, they should try to follow this advice until they feel well enough to resume normal activities and they no longer have a high temperature if they had one; 5. Although many people will no longer be infectious to others after 5 days, some people may be infectious to other people for up to 10 days from the start of their infection. Staff are aware they should avoid meeting people at higher risk of becoming seriously unwell from COVID-19, e.g., NEM's, especially those whose immune system means that they are at higher risk of serious illness from COVID-					are worried about a particular child, especially if they are aged under 2 years old, then they should seek medical help.	
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			19, despite vaccination, for 10 days after the day they took their test; 6. It is not recommended that children and young people (under 18 years of age) are tested for COVID-19 unless directed to by a health professional. If a child or young person has a positive COVID-19 test result they should try to stay at home and avoid contact with other people for 3 days after the day they took the test, if they can. After 3 days, if they feel well and do not have a high temperature, the risk of passing the infection on to others is much lower. This is because children and young people tend to be infectious to other people for less time than adults; 7. Children and young people who usually go to school, college or childcare and who live with someone who has a positive COVID-19 test result should continue to attend as normal;							
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			8. Individuals e.g., Staff members or pupils, are now not legally required to self-isolate if they live in the same household as someone with COVID-19, or are a <u>close contact</u> of someone with COVID-19; This information has been disseminated to all staff via email and this risk assessment will be sent to all members of staff. 9. School Management will continue with: a. Ensuring good hygiene for everyone e.g., frequent and thorough hand cleaning using soap & water or hand sanitiser; b. Promote the 'catch it, bin it, kill it' approach to support respiratory hygiene with bins in each Classroom; c. Maintain an appropriate cleaning schedule using standard products such as detergents & disinfectants. This should include regular cleaning of areas and equipment						
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			(for example, twice per day), with a particular focus on frequently touched surfaces; d. Keeping occupied spaces well ventilated – See GP <i>Maximising Ventilation & CO₂ Monitors</i> ;						
			10.Wearing a face covering or face mask can reduce the number of particles containing viruses that are released from the mouth and nose of someone who is infected with COVID-19 and other respiratory infections. When to consider wearing a face covering: a. When you are coming into close contact with someone at higher risk of becoming seriously unwell from COVID-19 or other respiratory infections b. When COVID-19 rates are high and you will be in close contact with other people, such as in crowded and enclosed spaces c. When there are a lot of respiratory viruses						

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			circulating, such as in winter, and you will be in close contact with other people in crowded and enclosed spaces. 11. Those attending education or childcare settings will not normally be expected to wear a face covering. Face coverings for children under the age of 3 are not recommended for safety reasons. Face coverings will be worn at adults' discretion when on site. 12. Staff and pupils with COVID-19 symptoms, or a positive test result should try to self-isolate in line with the current stay-at-home guidance. If anyone in our School community develops COVID-19 symptoms, however mild, they will be sent them home and they should follow current public health advice. For pupils and staff with symptoms, they should avoid using public transport and, wherever possible, be collected by a member of their family or household;							
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			13.School Management are aware of the Guidance that if a Staff member or pupil have symptoms of a respiratory infection, including COVID-19, <u>and have not taken a COVID-19 test</u>, the Government advice is to try to stay at home and avoid contact with other people. If they have symptoms of a respiratory infection, such as COVID-19, and they have a high temperature or do not feel well enough to go to work or carry out normal school activities, they should try to stay at home and avoid contact with other people, until they no longer have a high temperature (if they had one) or until they no longer feel unwell. 14.Children and young people with mild symptoms such as a runny nose, sore throat, or slight cough, who are otherwise well, can continue to attend their education setting; 15.Children and young people who are unwell and have a						
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			high temperature should stay at home and avoid contact with other people, where they can. They can go back to school, college or childcare, and resume normal activities when they no longer have a high temperature, and they are well enough to attend; 16.All children and young people with respiratory symptoms should be encouraged to cover their mouth and nose with a disposable tissue when coughing and/or sneezing and to wash their hands after using or disposing of tissues; 17.If a person becomes unwell with symptoms of Covid-19 while in our School setting and needs direct personal care until they can return home. A fluid resistant (IIR type) face mask must be worn by the supervising adult if a distance of 2 metres cannot be maintained. If physical contact with the person is necessary, then gloves, an						
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			apron and a fluid resistant (IIR type) face mask must be worn by the supervising adult. If a dynamic risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection (goggles or face shield) should also be worn. Any rooms that they have used will be cleaned after they have left; 18. In exceptional circumstances, if parents or carers cannot arrange to have their child collected, if age-appropriate and safe to do so, the child should walk, cycle or scoot home. If this is not possible, and School needs to take responsibility for transporting them home, School Management will do one of the following: - Use a vehicle with a bulkhead or partition that separates the driver and passenger; - The driver and passenger should maintain a						
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			distance of 2 metres from each other; c. The driver should use PPE, and the passenger should wear a face covering if they are old enough and able to do so.						
Pupils & staff with prior medical conditions deemed as 'Clinically Extremely Vulnerable' (CEV).	1. Persons with prescribed medical conditions and deemed previously as 'clinically extremely vulnerable' are more at risk from COVID19 effects.	Pupils/ Staff	1. The national shielding advice for all adults and children ended on 15 th September 21. This means that people who were previously considered CEV will not be advised to shield in the future or follow specific guidance; 2. Where a pupil is unable to attend school because they are complying with clinical and/or public health advice, there is an expectation that School will be able to immediately offer them access to remote education; 3. Clinically Vulnerable (CV) and CEV staff can attend school. While in School they must follow the system of controls to minimise the risks of transmission. In some circumstances, staff may have received personal	3	3	9	M		

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			advice from their specialist or clinician on additional precautions to take and they should continue to follow that advice. Whilst individual risk assessments are not required, School Management will discuss any concerns that people previously considered CEV may have.						
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S (Severity of accident/ exposure) x L (Likelihood of that accident/exposure happening) = R (Result). Res = Risk Rating Score - L, M or H

Assessment authorised by Headteacher/School Business Manager			
Print: JP Anderson-Kirby		Signature: JP Anderson-Kirby	
		Date: 4//04/2022	
RISK RATING SCORE	RESIDUAL RISK LEVEL	MANAGERIAL ACTION	RISK RESULT
1 - 5	L - LOW	Monitor, no action normally required	Acceptable = Risk Level & Controls Acceptable
6 - 10	M - MEDIUM	Attempt to improve controls so far as is reasonably practicable	
11 - 25	H - HIGH	Priority action to be taken to apply control measures	Not Acceptable = Risk Level & Controls Not Acceptable – Further Action Required

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The Risk Assessment should be reviewed where circumstances change and/or at least annually. Significant changes will require a new risk assessment. For minor changes complete the boxes below. Attach additional Assessment Review Pages as necessary.

Assessment Review

Reviewed by:		Review date: Weekly	Existing risk assessment valid? (Y /N):
Has the activity changed? (Y/N):	How:	New controls:	
Have new equipment or materials been introduced? (Y/N):	What:	New controls:	

How to safely return to your normal routine before 10 days

